



**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE MENTAL HEALTH FIRST AID TRAINING AND RESEARCH PROGRAM, AUSTRALIA
AND
(NAME OF ORGANISATION/CONSORTIUM AND COUNTRY)**

1. This Memorandum of Understanding embodies the understandings of the Mental Health First Aid Training and Research Program in Australia ("*MHFA Australia*") and the (*name of organisation/consortium*) in (*country*) (hereinafter referred to as "the Parties") on the use of the Standard MHFA Australia Edition two materials in (*country*).
2. The Parties share a common desire to improve mental health literacy based on:
 - sound scientific evidence and expert consensus
 - high standards in the teaching of instructors of the MHFA Program
 - the dissemination of the MHFA Australia materials or adapted versions in (*country*)
3. Betty Ann Kitchener and/or Anthony Francis Jorm are the copyright holders of the following materials in the Standard MHFA Program, namely the MHFA manual, the instructor teaching notes, exercises, PowerPoint slides and the two MHFA film clips.
4. Betty Ann Kitchener and Anthony Francis Jorm grant the (*name of organisation/consortium*) permission to use their copyrighted Standard MHFA materials to be incorporated in the (*country*) version of MHFA for the fee of AU\$2,000. This fee has been negotiated between the Parties, contingent on (*name of organisation/consortium*) agreeing to also paying the following expenses:
 - Return premium economy (or business) class airfares for (*name of trainer/s*) between Melbourne and (*city and country*).
 - Accommodation for (*name of trainer/s*) in separate rooms for at least 7 nights.
 - Consultancy fee of AU\$10,000 per MHFA Australia trainer.
 - AU\$800 plus postage for one Standard MHFA instructor kit sent to (*country*)
 - A 5% royalty paid to the MHFA Australia Program on the selling price of every (*name of organisation/consortium*)'s MHFA manual sold.

There is a separate Licence Agreement for use of other film clips used in the standard MHFA course.

5. Betty Ann Kitchener and Anthony Francis Jorm grant the (*name of organisation/consortium*) non-exclusive permission to develop the (*country*) version of the Standard MHFA Instructor Training package and to use only in (*country*).
6. Any publications produced by (*name of organisation/consortium*), based on the Standard MHFA Australia materials, will acknowledge that MHFA Australia has been a source for these publications. Suggested text to include in the (*name of organisation/consortium*)'s MHFA manual:

"This manual incorporates material from: Kitchener BA, Jorm AF and Kelly CM. (2010) Mental Health First Aid Manual. 2nd ed. Melbourne: Orygen Youth Health Research Centre. This material is copyright to Betty Kitchener, Anthony Jorm and Claire Kelly and cannot be reproduced, stored in a retrieval system, transmitted in any form or by any means, electronic, mechanical, photocopying, recording or otherwise, without the prior permission of the original copyright holders".



MENTAL HEALTH FIRST AID

7. The *(name of organisation/consortium)* acknowledges that Betty Ann Kitchener and Anthony Francis Jorm are the international copyright holders for MHFA Australia materials and that:

- Kitchener and Jorm have granted non-exclusive permission for only the *(name of organisation/consortium)* to reproduce its copyright materials for use only in *(country)*.
- Kitchener and Jorm alone can authorise other organisations to reproduce its copyright materials.
- *The (name of organisation/consortium)* cannot in turn delegate Kitchener and Jorm's permission to reproduce its copyright materials to any other organisation.

8. The *(name of organisation/consortium)*, in accordance with the Parties' aims in Item 2 above, agrees to provide copies for reference purpose of its published materials to MHFA Australia on a no-fee basis.

9. MHFA Australia acknowledges the *(name of organisation/consortium)*'s copyright in any materials provided to MHFA Australia.

10. MHFA Australia will include the appropriate academic references and acknowledgement when referring to the *(name of organisation/consortium)*'s materials.

11. The *(name of organisation/consortium)* agrees to support the formation of the proposed international organisation provisionally named Mental Health First Aid International. The aims of this organisation are, provisionally:

- to link together various MHFA training programs
- to facilitate sharing of information between these programs in different parts of the world
- to organise periodical international conferences.

13. This Memorandum comes into effect on the date of signing and remains in effect unless one of the Parties notifies in writing the other Party of its intention to terminate at least three months in advance of termination.

SIGNED in(location) on(date)

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 Betty Kitchener
 Program Director
 Mental Health First Aid Training Program
 Australia

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 Professor Tony Jorm
 Scientific Director
 Mental Health First Aid Research Program
 Australia

SIGNED in(location) on(date)

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 (Name).....
 (Position).....
 (Program).....
 (Organisation).....
 (Country)

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 (Name).....
 (Position).....
 (Program).....
 (Organisation).....
 (Country).....